## Refer-a-Customer Program

- **A.** Effective for all new referrals received between July1, 2022 and December 31, 2022, the Refer-A-Customer Program rewards employees for submitting new a qualified new customer lead that results in new full service or management rehabilitation contract.
- **B.** A new customer lead should include:
  - Decision-maker(s) should be willing to meet with HealthPRO Heritage's Business Development to discuss services and be legitimately interested.
  - Information that is not otherwise readily available or already known by the sales team to include contact information.
- C. Procedure for Referring a SNF, CCRC or Senior Living Facility
  - Step 1: Employee identifies a prospective client.
  - Step 2: The employee completes the Refer-A-Customer Program Referral Form **here**.
  - Step 3: A Business Development Representative will contact employee to discuss referral.
  - Step 4: Employee will be paid \$1500 bonus will be paid in the paycheck at the end of the month within 60 days from the start of the contract.